



Supplier Communication Details Form (SCDF)

PLEASE TYPE TO COMPLETE AND ATTACH USING THE CONTACT SUPPLIER SERVICES WEB FORM AT:
<https://www.firstenergycorp.com/content/fecorp/supplierservices.html>

- Supplier Create Supplier Sub Account
- Energy Consultant/Broker Change to Existing Supplier

Please state a description of the change you are making then complete ALL applicable areas. Form MUST be completed and signed.

Legal Company Name: _____ Federal Tax ID No. (must match W-9): _____

Mailing Address: _____

Primary Contact Person: _____ Primary Person Email: _____

Main Phone: _____ Main Fax: _____ Website URL: _____

Bank Name: _____ Routing No: _____ Account No: _____

Information to Appear on Customer Bills:

Company Name: _____ Phone No. (only one): _____

Address: _____

Additional Company Contact Information:

Billing Contact: _____ Phone: _____ Email: _____

Customer Service: _____ Phone: _____ Email: _____

Scheduling Coordinator: _____ Phone: _____ Email: _____

Creditworthiness: _____ Phone: _____ Email: _____

Legal Counsel: _____ Phone: _____ Email: _____

Do you plan to use the service of an EDI provider? Yes or No: _____ If yes, complete below:

EDI Provider: _____ Email: _____

Complete Below Applicable Operating Company(s) - Please Note: A separate form must be completed for each state franchise, except where noted below. Please complete ALL areas for the applicable operating company(s).

Operating Company	Dun & Bradstreet No.	EDI DUNS+4 No. (any alpha numeric combination is accepted for the +4)	List Type of Bill Method(s) Bill Ready, Rate Ready or Dual:
Ohio Edison Company (OE) *			
Cleveland Illuminating Company (CEI) *			
Toledo Edison Company (TE) *			
Pennsylvania Power Company (PP)			
West Penn Power (WPP)			
Metropolitan Edison Company (ME) **			
Pennsylvania Electric Company (PN) **			
Potomac Edison (PE)			
Jersey Central Power & Light (JCP&L)			
Penelec-Waverly (New York)			

* Only one SCDF and EDI DUNS+4 needs to be submitted for OE, CEI, and TE.

** Only one SCDF and EDI DUNS+4 needs to be submitted for ME & PN.

Prepared by: _____ Date Prepared: _____