

Standard Offer Program – Supplier File Specification

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- Overview 2
- Purpose 2
- File Structure..... 2
- File Naming Convention..... 2
- Transport Mechanism..... 2
- Transport Schedule..... 3
- File Layout / Field Definition..... 4
- Other Implementation Details..... 5

Overview

This document outlines the specification to successfully exchange information with Participating Suppliers related to customers that have opted into the Standard Offer Referral Program in the state of Pennsylvania. This process will allow Supplier to receive and initiate internal processes to enroll customer with the EDC.

Purpose

In order to provide participating suppliers the details necessary to receive necessary customer information from the EDC and process enrollments through the traditional, previously established EDI transaction mechanism – known as the ‘814’ transaction.

File Structure

The file structure for this defined process will be a pipe separated ‘|’ file without header or trailer records.

File Naming Convention

The naming convention for the daily files will be the following:

<Supplier Name>_STND_OFR_OPT_IN_YYYYMMDDHHmmSS.txt

(i.e. ENERGYCO_STND_OFR_OPT_IN_2013_06_09045923.txt)

YYYY = Four digit Year (i.e. 2013)

MM = Two digit Month (i.e. 06 for June 9, 2013)

DD = Two digit Day (i.e. 09 for June 9, 2013)

HH = Two digit hour for start of batch processing (i.e. 04 for 4:59 AM EST)

mm = Two digit minute for start of batch processing (i.e. 4:59 AM EST)

SS = Two digit Second for start of batch processing (i.e. 4:59:23 AM EST)

Transport Mechanism

The transport mechanism for this process will be through SFTP. Supplier to provide location and login credentials for file placement as part of set up process. Sample file placement and verification process will also be part of the set up process with Supplier.

Transport Schedule

Files will be placed early morning each day by 6:00 AM EST. Process will run 7 days per week. Each day's file will contain all Standard Offer opt-ins from previous day.

File Layout / Field Definition

The following table outlines the order, identification and definition of each field for the file.

Order	Field Name	Field Description	Req	Notes
1.	EDC_ID	Identifier of Customer EDC	Yes	Will be at Operating Company level
2.	Cust_Acct_Num	Account Number	Yes	20 digit customer number
3.	Accept_Date	Date that customer accepted Offer	Yes	Service start date for Moving customers or date of acceptance for Non-Moving
4.	Tracking_ID	Tracking identification	Yes	Alternate identifier for tracking purposes
5.	Cust_Name_First	Customer First Name	No	
6.	Cust_Name_Middle	Middle Name	No	
7.	Cust_Name_Last	Last name	Yes	
8.	Service_Street1	Service Address – Line 1	Yes	
9.	Service_Street2	Service Address – Line 2	No	
10.	Service_City	Service Address – City	Yes	
11.	Service_State	Service Address – State	Yes	
12.	Service_Zip	Service Address – Zip	Yes	5 digit zip code
13.	Mailing_Street1	Mailing Address – Line 1	Yes	
14.	Mailing_Street2	Mailing Address – Line 2	No	
15.	Mailing_City	Mailing Address – City	Yes	
16.	Mailing_State	Mailing Address – State	Yes	
17.	Mailing_ZIP	Mailing Address – Zip	Yes	5 digit zip code
18.	Phone_Number	Customer Phone #	No	If provided – customer Best Contact (XXX) YYY-ZZZZ
19.	E-Mail_Address	Customer email address	No	If provided by customer
20.	EDC_Rate_Code	Rate Code of EDC	Yes	Utility Rate code for customer
21.	Referral_Rate_Code	Rate Code for Referral Program	Yes	Supplier Rate code by EDC, customer type and quarter i.e. CR-PPCQ213
22.	Account_Type	Type of Service	Yes	Residential, Small Commercial, Landlord
23.	Cycle_ID	Billing Cycle identifier	Yes	
24.	PTC	Price to Compare	Yes	Price to Compare at time Customer accepted referral (i.e. 0.0700)
25.	Cust_Ref_Rate	Discounted Rate	Yes	7% off the Price to Compare at

				the time of Customer accepting referral (i.e. 0.0651)
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Other Implementation Details

<For Additional information – if necessary>