

Find the Right Career for You at FirstEnergy

We are always on the lookout for talented and motivated new employees who can contribute to the success of our company.

Search for career opportunities:

1. Search for an opening on our website using keywords, location or choosing a selection under the **Career Paths** menu. To view a list of all opportunities currently available with FirstEnergy, select the **View All** option.

The screenshot shows the FirstEnergy website's career page. The 'CAREER PATHS' menu is highlighted with a red circle and a callout box containing a list of options: Administrative Support, Co-Op/Internship, Distribution, Engineering, Generation, Hourly, Information Technology, Nuclear, Professional/Corporate, Technical Training Program, and Transmission. A 'View All' option is also present. Below the menu, there are search fields for 'Search Jobs by Keyword' and 'Search Jobs by Location', and a 'Search' button. A callout box with the number '1' points to the 'View All' option in the menu.

2. Once you've found an opportunity that is of interest to you, click **Apply**. This takes you to the applicant login page.

The screenshot shows a job listing for 'Career Opportunities: Line Troubleshooter (486)'. The job details include the title, location (Clark Service Building - Pennsylvania), and requirements. The 'Apply' button is highlighted with a red circle and a callout box containing the number '2'. Below the job details, there are buttons for 'Apply', 'Apply Using LinkedIn™', 'Save Job', 'Email Job to Friend', and 'Return to List'. A callout box with the number '1' points to the 'Apply' button.

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Apply for a career opportunity:

3. If you have already registered on our career site, enter your login information here.
4. If you are not a registered user, you will need to register by clicking **Create account**.

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Career Opportunities: Sign In

Have an account?
Please enter your login information below. Both your username and password are case sensitive.

* Email Address:

* Password:

[Sign In](#) [Forgot your password?](#)

Not a registered user yet?
Create an account to apply for our career opportunities.

[Go Back](#)

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[Go Back](#)

Already a registered user? [Please sign in](#)

Login credentials are case sensitive

* Email Address:

* Retype Email Address:

* Choose Password: [Password Policy](#)

* Retype Password:

* First Name:

* Last Name:

* Country of Residence:

* Terms of Use: [Read and accept the data privacy statement.](#)

[Create Account](#)

Create an account:

* Choose Password: ✓ Password accepted

* Retype Password: ✓ Password matches

* First Name:

* Last Name:

* Country of Residence:

* Terms of Use: [Read and accept the data privacy statement.](#)

[Create Account](#)

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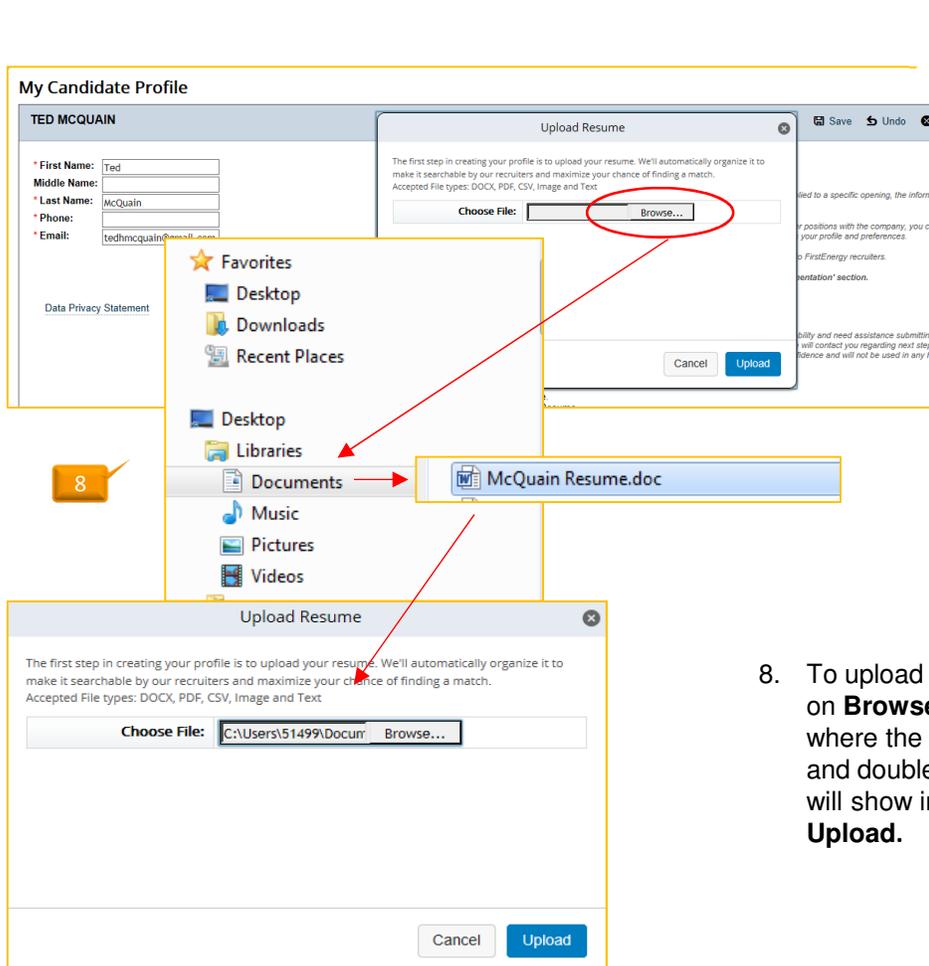
5. After filling out the required fields and clicking **Create Account**, click on **Read and accept the data privacy statement**.

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6. The Data Privacy Statement will open, allowing you to read and accept. Click **Accept**, and then on **Create Account**.

7. After clicking apply, the **My Candidate Profile** screen opens. A pop up box will appear with the option to upload your resume. Uploading your resume will allow the system to automatically pre-populate (parse) information from your resume into your profile. This feature minimizes the amount of information that you will need to input manually.



8. To upload your resume, click on **Browse**, find the location where the resume is stored, and double click on it. Resume will show in the Field, click **Upload**.

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NSA Technologies Remove ▽ △ 🗑️

Personal Assistant 9 1 year, 1 month
01/09 - 01/10

▽Details

* Company Name	NSA Technologies
* Title	Personal Assistant
* Country	No Selection ▾
* State	No Selection ▾
* City	
* Current Employer	No Selection ▾
* Permission to Contact	No Selection ▾
* From Date	01/01/2009 📅
* End Date	01/01/2010 📅 ?
* Type of Business	

9. Information from your resume will be parsed into the fields on the application.

10. You will need to ensure that all required fields have been completed as some information may not parse.

11. To delete an entry, click on the garbage can. To change the order of your employment history, click on the arrow.

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* Country	United States ▾
* State	Ohio ▾
* City	Akron
* Current Employer	No Selection ▾
* Permission to Contact	No Selection ▾
* From Date	01/01/2009 📅
* End Date	01/01/2010 📅 ?
* Type of Business	

Remove △ 🗑️
2 years, 1 month
01/02 - 01/04

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▽ Formal Education + Add Another

The University of Akron Remove ▽ 🗑️

▽Details

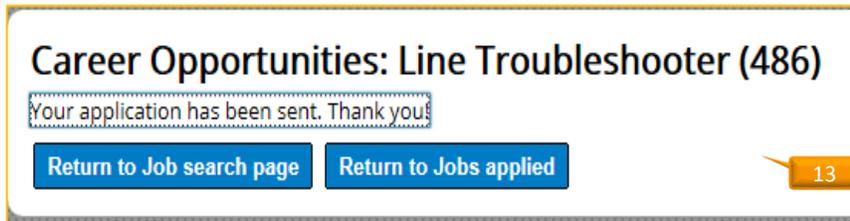
* Educational Institution	The University of Akron ▾
Other School Name	
* Country	United States ▾
* State	Ohio ▾
* Degree	Bachelor Degree ▾
* Major	Applied Science ▾
From Date	04/05/2004 📅
End Date	04/05/2008 📅
* Degree Completed	Yes ▾

Close Details

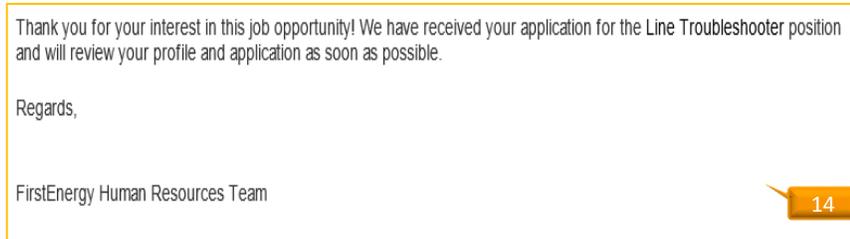
12

12. Continue completing the application by entering education, or deleting education fields that do not apply.

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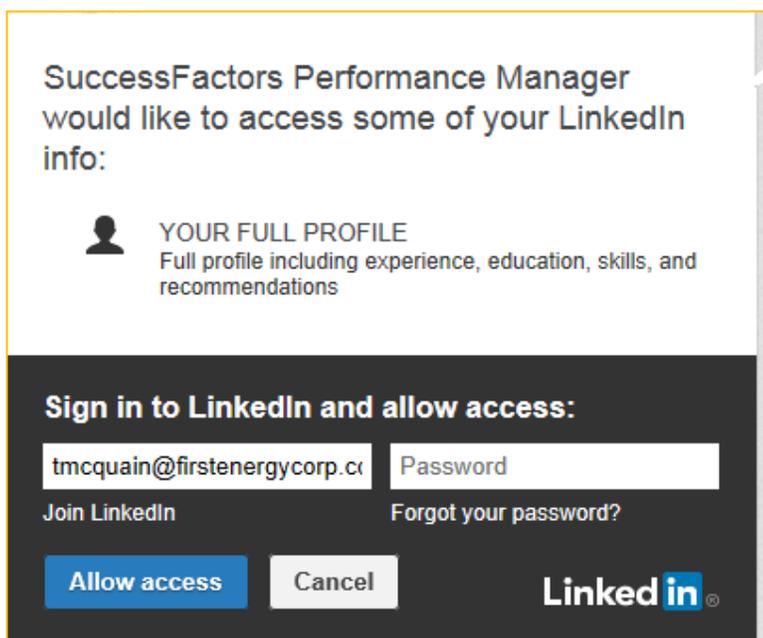
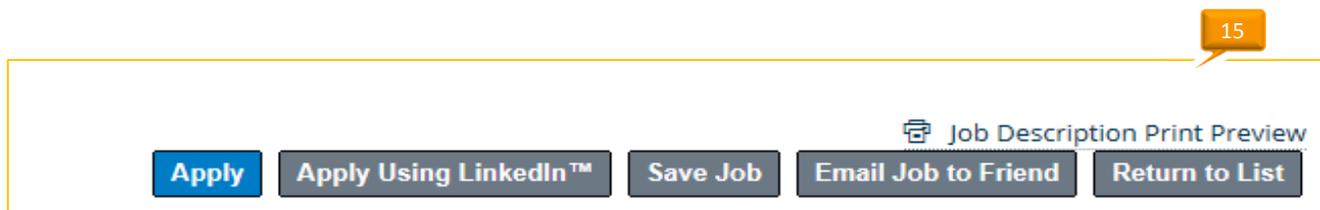
13. After clicking Apply, a new page will open confirming the application has been sent. You can click on **Return to Job Search** page to look for other job openings, or **Return to Jobs applied** to view positions to which you've applied, or simply log out.



14. You will receive an email confirming that your application was successfully submitted.

Apply utilizing the LinkedIn feature:

15. You can also choose to apply using your LinkedIn profile by selecting the **Apply Using LinkedIn** button



16. A pop up window opens where you will enter your LinkedIn sign in credentials. This allows SuccessFactors to access information to populate the application. You will still need to follow the steps in the regular apply process to ensure information on your application is correct, as well as to complete any questionnaires required as part of the application process.